

BOARD OF EDUCATION  
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING  
March 10, 2014

BOARD MEMBERS PRESENT

Greg Ball  
Diane Campbell  
Jane Gattone  
Nichol Mangino  
Scott Miller  
Joseph Pineau

ADMINISTRATION PRESENT

Jason Lind, Superintendent  
Dr. Stephen Johns, Business Manager  
Elizabeth Keefe, Special Services Director  
Joanne Rathunde, Technology Director  
Jake Jorgenson, Principal  
Dr. Marybeth Whitney-DeLaMar, Principal

BOARD CLERK

Dorothy Pazanin

VISITORS

George Gaspari	Michael Chinn
Carol McGill	Terri Kudelka
Alma Maynez	Terry Miller
Maria Cordova	Susana Rodriguez
Stephen Novak	Ana Maria Rodriguez
Evangelina Reyes	Adan Gallegos
Nancy Harmon	Rhonda Prosser
Daniel Stagg	Gabriel Gonzalez
Guadalupe Smith	

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:03 p.m. by President Joseph Pineau. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone, Nichol Mangino, Scott Miller and Joseph Pineau. Trak Patel was absent.

PUBLIC COMMENTS – Terri Kudelka said that when she voted for the referendum she thought more classroom teachers would be added and class sizes would be lower. She said she thinks the community would favor hiring more classroom teachers instead of adding full-day kindergarten, another PE teacher and library help. She said she also was interested in hearing the discussion later in the meeting about Early Dismissals.

ADDITIONAL INFORMATION/DISCUSSION ITEMS – There were none.

RECOGNITION – George Gaspari from AMSan announced that Millburn School District 24 has earned Gold Stewardship status for its participation in the state's green cleaning initiative. On behalf of the Schools of Illinois Public Cooperative, Mr. Gaspari and Michael Chin presented a plaque to the Board of Education for its pro-active support of a sustainable cleaning program. Millburn has met all the mandates and exceeded further recommendations of the Illinois Green Cleaning Act. The district was commended for using eco-sensitive products, for participating in a comprehensive training program, and for providing a healthy environment for students, staff and visitors. Terry Miller, Millburn's Head of Building and Grounds, recognized the custodial staff for their efforts as they faced many difficult challenges this winter.

INFORMATION/DISCUSSION ITEMS

ARCHITECT PROPOSAL – Supt. Jason Lind discussed the process for selecting an architect. Although GreenAssociates is the district's current architect, Supt. Lind said it might be a good time to

seek proposals from other firms. Dr. Stephen Johns presented a tentative timetable for such a process and a draft of a request for proposals. Board action will be needed to proceed with the architect selection process. Board Members were asked to contact Dr. Johns if they are interested in serving on an Architect Selection Committee.

EARLY DISMISSALS – Supt. Jason Lind presented information regarding Early Dismissals and five potential scheduling options. The Board discussed several aspects of the topic, including:

- Purpose of Early Dismissals
- Initiatives that require more time for staff development
- Alignment with school policy, the Strategic Plan and the Collective Bargaining Agreement
- Articulation between grades
- Student contact time with teachers
- Consistency for parents
- Financial impact
- Class schedule adjustments to accommodate Early Dismissals
- Early Dismissal schedules of neighboring districts
- Measuring the effect of Early Dismissals on academic achievement
- Goal-setting for staff and time needed to implement goals
- Time needed to prepare annual staff development plan
- Accountability to parents and community
- Timetable for decision on Early Dismissal schedule

Supt. Lind said he was not ready to make a recommendation at this time. The Board asked that the topic continue to be included on future Committee of the Whole agendas.

DISTRICT PROGRAMMING PRESENTATIONS – Supt. Jason Lind presented an outline of the presentation planned for the two upcoming meetings on District Programming for School Year 2014-15. The programs are scheduled for 7 p.m. Thursday, March 13, and 10 a.m. Saturday, March 15. Both programs will be at Millburn Middle School. Program topics include the rationale for the programming decisions, use of community input, referendum targets, full-day kindergarten, financial outlook, additional math minutes at the Middle School, staff changes at both schools, curriculum improvements, and a discussion of Early Dismissals. Supt. Lind said there will be ample time for questions from the audience.

## FUTURE AGENDA ITEMS

Future agenda items include Early Dismissal proposals and follow-up on the Board Governance Review.

## BOARD REPORT

BOARD GOVERNANCE – Joseph Pineau recapped the recent Board Governance Review. Board Members met for more than three hours with a field representative from the Illinois Association of School Boards to discuss their roles as Board Members, and how to work together effectively. Diane Campbell listed “Next Steps” that Board Members agreed to work toward in the future.

SEDOL – Diane Campbell said that SEDOL’s Personnel and Finance Committee will meet later this week. This will be the committee’s first meeting since a settlement agreement with three districts that are withdrawing from SEDOL. Ms. Campbell said she hopes to learn more about financial plans for the upcoming year and tuition increases for member districts.

## SUPERINTENDENT REPORT

Supt. Jason Lind said that the recent March Madness event hosted by the Millburn 24 Education Foundation was entertaining and successful. Initial reports are that the event grossed more than \$50,000. Supt. Lind said he also recently met with the Choir Boosters and discussed ways to increase district support for the fine arts.

## BUSINESS OFFICE REPORT

Dr. Stephen Johns reviewed the Business Office Report. He highlighted information on donations, school lunch prices, the security grant application, cash flow, the current budget, the timetable for preparing next year's budget, summer projects, and financial oversight by the state.

It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Dr. Whitney- DeLaMar and Jake Jorgenson exited the meeting at 8:37 p.m.

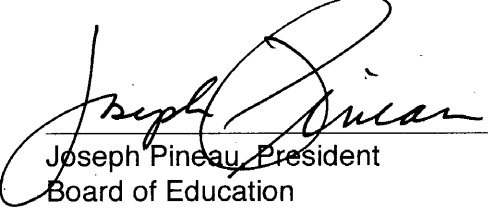
## EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Diane Campbell to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and other matters relating to individual students. On a roll call vote, the following Board Members voted Aye: Greg Ball, Nichol Mangino, Joseph Pineau, Diane Campbell, Scott Miller and Jane Gattone. Nays: none. Absent: Trak Patel. The motion passed. The Executive Session began at 8:47 p.m.

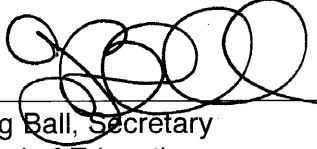
A motion was made by Jane Gattone and seconded by Diane Campbell to exit Executive Session at 9:37 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Trak Patel. The motion passed.

## COMMITTEE MEETING RESUMES

There being no further business, a motion was made by Nichol Mangino and seconded by Scott Miller to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Trak Patel. The motion passed. The meeting adjourned at 9:38 p.m.

  
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 Joseph Pineau, President  
 Board of Education  
 Millburn School District 24

ATTEST:

  
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 Greg Ball, Secretary  
 Board of Education  
 Millburn School District 24

4/14/14  
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 Date